



State of Arizona  
**Department of Education**

**Tom Horne**  
Superintendent of  
Public Instruction

**CN# 45-05**

**MEMORANDUM**

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**To:** School Health & Nutrition Program Sponsors  
**From:** Mary Szafranski, Deputy Associate Superintendent  
Arizona Department of Education, Health & Nutrition Services  
Holly Mueller, Program Director  
Arizona Department of Education, School Health & Nutrition Programs  
**Date:** May 5, 2005  
**RE:** Reauthorization 2004: Changes Affecting Free and Reduced-Price Certification Process

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Reauthorization 2004 has created the following changes that affect the free and reduced-price certification process:

- 1) Local Education Agencies (LEA) must use **HOUSEHOLD APPLICATIONS** beginning in school year 2005-2006.
- 2) **Homeless, migrant and runaway** youth are categorically eligible for free meals.
- 3) Eligibility determinations are valid for the **entire school year**.
- 4) Households must be informed on the free and reduced price-price application that **Women Infant and Children (WIC)** participants **may be eligible** for free or reduced-price meals
- 5) Privatized military housing allowance is **excluded** from income eligibility determinations.

The corresponding Child Nutrition Program applications and related materials have been updated to reflect the above changes and are available in the **2005-2006 Program Forms** section at [www.ade.az.gov/health-safety/cnp/nslp/Operating/](http://www.ade.az.gov/health-safety/cnp/nslp/Operating/). **All LEAs must utilize the updated Program Forms in order to comply with USDA regulations.**

**Reminder: Applications may not be distributed prior to July 1<sup>st</sup>, or no more than 30 days prior to the beginning of the school year, whichever is later.**

If you have questions or concerns regarding this memo, please contact your assigned School Health & Nutrition Program Specialist.

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